

## **Programming Coordinator - Central Region (Temporary)**

Are you committed to celebrating and promoting a stronger Aboriginal production community? Do you want to be part of showcasing distinctive Aboriginal content produced by, for and about Aboriginal People? If you said YES, then this may be the opportunity for you!

### **Your opportunity to:**

- Become part of the Programming team at one of Canada's Top 100 Employers!
- Interact and support team members across Canada
- See what really goes on behind the scenes
- Showcase your creative abilities

### **As our Programming Coordinator, you will:**

- Offer support in maintaining creative quality on original programming from Canadian independent producers
- Review project proposals to ensure all required documents are complete and received
- Assist with all programming agreements
- Screen cuts and assist in reviewing various deliverables of APTN commissioned projects
- Provide written reports on various aspects of active files
- Ensure that all deliverables arrive according to agreement and follow up when overdue
- Facilitate project deliverables with other APTN departments

### **You bring:**

- Post-Secondary education in a relevant discipline with proven, relatable experience
- Intimate knowledge of all aspects of television and digital-media productions including financing and industry trends
- An ability to assess and provide feedback and/or recommendations, to ensure that program content delivers to audience expectations
- Excellent communication and interpersonal skills

**Your new opportunity awaits, come and see what makes us one of Canada's top employers!**

[Click here to join our team today](#) Please apply before Friday, December 8, 2017.



*As an Indigenous employer we encourage First Nations, Inuit and Métis applicants to apply.*